



1.050 Committees

For a small camp a formal camp committee is probably not required. For small camps a small working party can successfully plan a camp.

For camps of considerable duration and/or with a large number of campers, forming a camp committee is probably in order. When putting together a camp committee, two of the first tasks to be completed are: dividing up areas of responsibility, and making a working time line to complete the tasks.

Choosing a camp committee chairperson should be a careful decision. This person does not have to possess the most camp skills, but this person should be able to run a meeting and manage a group of people effectively. The chairperson is responsible to ensure that all parties are executing their tasks according to the time line, and ensure that all committee members have input into the decision making process.

Assigning positions of responsibility on the committee should be done in a manner so as to put the person with the most knowledge of a particular field in charge of co-ordinating that particular task to be done. Some of the key positions on your camping committee may include:

- Committee Chair
- Treasurer / Fund Raising
- Secretary
- Transportation co-ordinator
- Food and Menu co-ordinator
- Programme co-ordinator
- Equipment co-ordinator
- Advertising & Forms designer
- Medical & Emergency planning

Remember that not all camp committee members have to attend the camp to serve on the committee. Use your resources wisely! The positions while at camp will probably include:

- Camp Chief
- Medical Officer
- Camp Cook
- Programme Instructors