

PROVINCIAL/TERRITORIAL COMMISSIONERS

GENERAL

1. The role of Provincial/Territorial Commissioners is to provide leadership and guidance to ensure the continued growth, stability and effectiveness of the Brigade within their province/territory of jurisdiction. The Provincial/Territorial Commissioner is part of a management team, and is expected to work in a mutually supportive and beneficial role.

QUALIFICATIONS

2. Provincial/Territorial Commissioners must have the following qualifications:
 - a. knowledge and skills in leadership and management;
 - b. thorough knowledge of all Brigade policies and procedures;
 - c. experience in other leadership positions within the Brigade (preferable).

FUNCTIONS

3. All Provincial/Territorial Commissioners are subject to the same rules and regulations as all other members of the Brigade, as set out in StJCI: Part 2.
4. Provincial/Territorial Commissioners are directly responsible to the President of their Council. They are also responsible to the National Commissioner, and are therefore entitled to communicate directly with the National Commissioner on any Brigade-related issue or concern.
5. Duties of the Provincial/Territorial Commissioner are to:
 - a. direct the Brigade Units in their province/territory of jurisdiction in support of the objectives, strategic plan and mission of St. John Ambulance;
 - b. supervise and direct the work of all senior and provincial/territorial Brigade Officers to ensure good maintenance of the internal organization and work of the Brigade within the Council;
 - c. serve as a member of the Council Board of Directors (usually as a Vice-President), Chairperson of the Provincial/Territorial Brigade Committee and Brigade Executive Committee, a member of the National Brigade Committee, and an ex-officio member of all other Brigade Committees within their Council;
 - d. represent the Brigade in their province/territory at public events;
 - e. seek input from members of the Brigade in the province/territory and represent their interests at meetings of Provincial/Territorial Council, the Provincial/Territory Brigade Committee, and the National Brigade Committee;

- f. ensure the screening policy as set out in StJCI 2-9-2 is implemented at all levels of the Brigade within their provincial/territorial jurisdiction;
- g. ensure all other national policies relating to volunteers in general and the Brigade specifically are implemented at all levels of the Brigade within their provincial/territorial jurisdiction;
- h. provide direction in the expansion, development and recruitment of members for new and existing Brigade Units;
- i. establish and maintain operational standards and levels of efficiency;
- j. establish and maintain the standards of the working uniform;
- k. support all levels in the maintenance of order and discipline within the Brigade;
- l. establish and maintain both directly and through Provincial/Territorial Brigade Officers, liaison and support with Area Commissioners/Divisional Superintendents and National Headquarters;
- m. establish orderly lines of communication within the Brigade structure to ensure speedy response and action to concerns and requirements of members at all levels;
- n. provide guidance and advice to Area Commissioners/Divisional Superintendents;
- o. establish long-range planning that complements national strategic plans and action plans;
- p. convene disciplinary or investigative committees as required, within guidelines set in StJCI 2-9-3;
- q. advance all efforts for recruitment campaigns and public relations; and
- r. ensure all deserving members of the Brigade within their provincial/territorial jurisdiction are recognized for their length or quality of service.