

POSITION DESCRIPTIONS

GENERAL

1. The Brigade comprises several functional areas, which may or may not be required at each level within the Brigade hierarchy. Position descriptions for each functional area provide a framework and general guidance to enable the assigned member to carry out their duties most effectively.
2. The remainder of this chapter (2-11-1 to 2-11-7) are generic position descriptions for the following positions:

Medical Officers	(2-11-1)
Nursing Officers	(2-11-2)
Training Officers	(2-11-3)
Youth Officers	(2-11-4)
Administrative Officers	(2-11-5)
Divisional Superintendents	(2-11-6)
Provincial/Territorial Commissioners	(2-11-7)

3. Provincial/Territorial Commissioners are encouraged to modify the position descriptions to correspond to the appropriate level, and to be amenable to the needs of Brigade Units within their jurisdiction. This includes developing position descriptions, as required, for positions other than those listed in paragraph 2.
4. National Brigade Officers are members of Priory Chapter. Their position descriptions are provided to them by the National Nominating Committee.
5. Although officers in administrative positions do not require first aid skills as a qualification, it is highly commendable for them to obtain certification in Standard First Aid.

SUCCESSION PLANNING

6. Succession planning means identifying members with appropriate attitudes, interests and leadership potential to replace officers at all levels as their terms expire.
7. Officers at all levels should encourage the development of leadership and other necessary skills for their potential replacements.