

PROCEDURE TO ESTABLISH A ST. JOHN AMBULANCE YOUTH PROGRAM

1. Initial requests to form a Youth Program should be forwarded to the Provincial/Territorial Council who in consultation with the local Branch, will review and assess local needs and resources. See StJCI 2-7-1 for Assessing and Meeting Needs of the Community.
2. The Provincial/Territorial Commissioner will review and assess local needs and resources, in consultation with the local Branch or Council.
3. Once the assessment is completed and the need is identified, the following steps are implemented by the local Branch in cooperation with the intended leader:
 - a. determine appropriate levels of the program to operate according to the corresponding ages of interested members;
 - b. initiate a membership recruitment campaign for leaders, in cooperation with the local Branch or Divisional Superintendent;
 - c. identify, recruit and train sufficient Youth Leaders for the Program;
 - d. initiate a membership recruitment campaign for youth members;
 - e. arrange an information/registration seminar for interested youth and their parents, and obtain parental consent
 - f. develop and implement initial training plans and schedules;
 - g. determine a meeting location;
 - h. complete paperwork to register the Division (see StJCI 2-8-2 for Registration of a Division);
 - i. confirm insurance coverage for members and for equipment through the Provincial/Territorial Council;
 - j. determine financial support and a realistic budget;
 - k. obtain supplies, equipment and uniforms;
 - l. begin a public relations campaign.