

COST RECOVERY FOR COMMUNITY SERVICE

GENERAL

1. In general, the role of the Brigade is voluntary community service. However, in some cases a need has been identified to have cost recovery for community service, to keep the St. John Ambulance organization competitive and thriving. If the client receiving Brigade services is making money at the event, it is appropriate to request cost recovery for that service.

POLICY

2. Cost recovery for community service may be appropriate for profit-making ventures, and is permissible within the following parameters:
 - a. the volunteer work of the organization cannot suffer or diminish in any way; and
 - b. members may not be paid an honorarium without the prior approval of the provincial/territorial Council.

GUIDELINES

3. The following guidelines will assist in implementation of cost recovery for community service:
 - a. cost recovery for community service should be for the purpose of covering expenses and providing a profit margin for reinvestment for the future – it should cover operational costs plus future capital costs;
 - b. the appropriate St. John Ambulance uniform must be worn when providing cost recovery for community service; and
 - c. cost recovery for community service refers to patient care services and community care services.

CONTRACTS

4. All contractual agreements must be approved by the Provincial Commissioner or designate, and entered into on behalf of the Brigade by the Council Executive Director or designate identified by the Council Executive Director.
5. The business arm of St. John Ambulance may act as an agent for the Brigade in the delivery of community services where appropriate, as determined by provincial/territorial Council.