



St. John Ambulance

SAVING LIVES
at work, home and play

Council for Ontario

15 Toronto Street, Suite 800
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www.sja.ca

Charitable Registration No.: 108022237-RR0001

TO: Branches and affiliated Community Services Units
FROM: Wansey Poon, Provincial Youth Program Advisor
DATE: September 16th, 2016
RE: **Camp Accreditation Course – Certificate Program – October 21 – 23, 2016**
Youth Leadership Training Course - Certificate Program – October 22, 2016
Cold Creek Conversation Area, 14125 11th Concession Nobleton, Ontario

We will be hosting the Youth Leadership Course and the Camp Accreditation Course during the same weekend of October 22nd at Cold Creek Conservation Area. As a youth leader, you can only attend 1 of the 2 course offerings.

1. National Youth Leadership Course

This is a course that continuously evolves and is required by all SJA Youth Leaders across Canada. **This course is essential for all Youth leaders and SJA Community Services support staff (Volunteer Coordinators, etc.) across Canada that have direct involvement with Youth. Current Youth leaders and support staff are required to have certification in this course.** Please note that as this course is a national requirement, failure to attend one of these courses may affect your youth leadership/participation status.

New SJA Youth leaders and others that provide direct support to the youth program are required to attend the course within the first year of taking on their position. There is no charge for the course; however there will be a \$20 refundable deposit, which will be returned upon your attendance. This course is one day and will be on October 22nd, 2016 and will start promptly at 9am and end at 5pm. All travel expenses and accommodations for the weekend will be the responsibility of participants/branches, lunch will be provided.

Please note that there is **pre-course readings** to be completed and upon your registration and a confirmation email with more details will be sent to you. A copy of the course manual is available on-line for viewing at www.StJohnOnline.ca under the resources tab. A hard copy of the manual will be provided to you when you take the course.

What to bring to the training:

- Your unit's weekly/ monthly program
- Resources that you currently use
- Prepare questions you may have for our team



2. National Camp Accreditation Course

St. John Ambulance (SJA) Members enjoy camping and throughout this country many SJA Camps take place. To ensure proper training standards for our leaders, the National Camp Accreditation Course is designed to train competent leaders who will operate a successful, safe camp for their members.”

It is the responsibility of all SJA Branches and affiliated Community Services leaders, that proper application to hold a camp is made to the SJA Provincial Office and that all necessary safety issues are addressed in the application to hold a camp. One of these safety issues is the proper supervision of all participants and the inclusion and participation of supervisory leaders on the camp staff who are certified and in good standing with SJA’s National Camp Accreditation Program. Any youth or adult program activity with camping elements is considered a camp. This includes courses and travel to youth program events like competitions that have camping elements – these must be registered as a camp.

This course will involve both indoor classes and outdoor practical exercises. Accommodation for course candidates will involve sleeping outdoors in tents. This is a full course, so no previous experience is necessary. Candidates wishing to maintain their Level or challenge for a Level upgrading are required to attend the full weekend (Friday night Oct 21 until Sunday Oct 23), and to show camping history for the past three (3) years in order to maintain or upgrade. There is new course content for the level 2 and 3 candidates to enhance their skills.

The candidate cost for this course will be \$80 for the weekend and will cover all meals, accommodation and course materials while on course. Transportation costs will be the responsibility of the course candidates. We would like Units to identify suitable candidates to ensure that every unit can be in a position to run camps should they choose to incorporate them into their programming over the coming year. Youth leaders 18 years of age or over or Community Services members 18 years of age or over who are in good standing in St. John Ambulance, having a suitable police record check on file with our Provincial Office may be considered candidates for these courses. The recommended National Course Syllabus can be found online at: <http://www.stjohnonline.ca>.

Additional details and a packing list will be forwarded to you upon your registration.

If you have any questions about either National Youth Courses, please contact Wansey Poon at wanseypoon@gmail.com



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REGISTRATION SECTION

Please select the course you are attending (please select only 1):

Youth Leadership Course - \$20 deposit (returned upon attending course, if no show then non-refundable)

Camp Accreditation Course - \$80 camp fee, non-refundable.

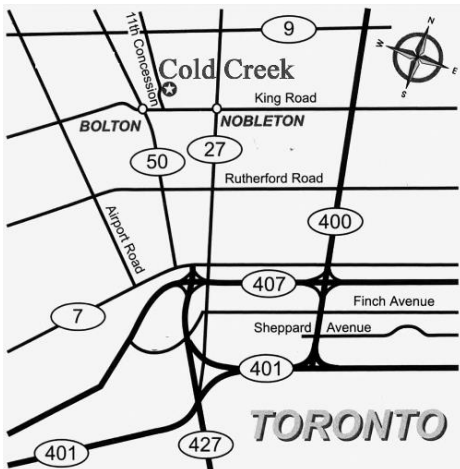
Full Name:		Unit # & Name:
Email:		Branch:
Address:		Position in SJA:
City:	Postal Code:	Length of time in position:
Phone #:	Cell #:	Service Years in SJA:

Deadline for Registration: Oct 14th, 2016

Please send the above completed form and monies to:

St. John Ambulance - Council for Ontario
15 Toronto Street, Suite 800, Toronto, ON M5C 2E3
Attn: Nancy Hutchinson

Cheques are payable to: "St. John Council for Ontario" with an indication that it is for the YLC or the CAC Course, noting which participant(s) the cheque covers. Please send separate cheques for each course.



[Directions and Map to Cold Creek](#)

