



St. John Ambulance Council for Ontario Memorandum

IMPORTANT INFORMATION

To: Branches, Brigade, Area Commissioners, District Chairmen
cc: District Managers, Council Board of Directors

From: Carl Mason, Chairman, Billes Committee

Subj: **2001 BILLES APPLICATION**

Date: January 25, 2001

New Look, New Format!

The attached Billes Application Brochure reflects the St. John corporate logo based on the Province of Ontario official colours of green and gold.

Please ensure that all Branch affiliates have an opportunity to review the application and apply, via the Branch process, for their requested items. Feel free to photocopy the form for additional applications.

The J. W. Billes Fund provides support to Brigade units, Branches and Districts. The approval and amount of grants is based on the need and benefit of the item requested, the financial status of the applicant, and the amount of funds available overall for distribution. Remember you are in competition with other requests from throughout the Province. As is the case with most grants, Billes grants are not intended to provide an ongoing revenue source, but rather provide for short term needs where these needs cannot be met through local funding.

Details on how and when to apply are clearly indicated on the brochure. Read it carefully and complete all areas of the application form prior to submitting to Council. Remember, applications must be received at Council office by March 31, 2001. Late submissions will not be considered. **Please note, the signatures of the District Chairman and District Commissioners are now also required prior to submitting application to Council.** Be sure to allow yourself sufficient time for applying, signing and forwarding within the deadline.

Funds become available to the applicant following approval by the Finance Committee and by the Board of Directors, Council for Ontario. Subject to the availability of funds, additional applications opportunities may again be available later this year.

If you have any questions, or require clarification on any points, please contact Gail Opaleychuk at the Council offices via email: gopaleychuk@on.sja.ca; or phone: (416) 923-8411 x242.

CM/go encl.