

Conference 2004



St. John Ambulance



St. John Ambulance



**Success
Through
Learning**

May 14, 15 and 16, 2004

Humber College,
203 Humber College Boulevard Toronto, Ontario

Conference 2004

Welcome to Conference 2004



Learn the skills that prepare you for tomorrow's opportunities

Position yourself for success by benefiting from the insights of professionals experienced in community needs.

At Conference 2004

- You will attend interactive workshops selected by you.
- You will learn new tips, techniques and ideas.
- You will have opportunities to network with your peers.
- You will get refreshed and recharged.

In this fast paced conference you will be immersed in powerful workshops. Each track is developed with specific end results in mind. Pick and choose the workshops that have real-world applications for you.

What is new?

Conference 2004 site is Humber College - a venue that reflects our commitment to learning. Humber College has a new residence facility with a limited number of two-bedroom suites with shared common area and bathroom.

The registration fee is all-inclusive. No separate hotel and meal bills!

Four (4) workshops have extended hours to allow greater interaction and detailed discussions.

Awards will be presented during the Friday night Opening Ceremonies and during the Saturday night dinner in order to bring more focus to the recipients and their achievements.

Register today – only the first 350 delegates will be accepted.

Registration is open to all members 18 years of age and over.

Don't be left out – register today!

Registration deadline is April 30 2004.

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St. John Ambulance

CONFERENCE 2004 DELEGATE REGISTRATION FORM

Friday, May 14, 2004

Opening Ceremonies, Awards and Welcome Reception
 Please check if you are attending the Friday night events.

Saturday, May 15, 2004
 9:00 a.m. ~ 10:15 a.m.

- Select one A workshop**
- 1A Beyond The Chain Of Survival (Double Workshop)
 - 2A Achieving A Strong Instructor Trainer Program
 - 3A Making Tradeshow Displays Work For You
 - 4A Honours and Awards
 - 5A Sales

10:45 a.m. ~ 12:00 p.m.

- Select one B workshop**
- 1B Beyond The Chair of Survival (Continued from 1A)
 - 2B Achieving A Strong Instructor Trainer Program (Continued from 2B)
 - 3B Understanding Osteoporosis
 - 4B CERV
 - 5B Sales (Continued from 5A)

12:30 p.m. ~ 1:15 p.m.
 1:30 p.m. ~ 2:30 p.m.

- Select one C workshop**
- Luncheon
 - 1C Branch Operations
 - 2C Media Relations
 - 3C Community Based Partnerships
 - 4C Understanding Alzheimer
 - 5C Privacy Legislation

3:00 p.m. ~ 4:30 p.m.

- Select one D workshop**
- 1D Branch Operations (Continued from 1C)
 - 2D Emergency Planning & Response
 - 3D Safe Community Program
 - 4D Alzheimer (Continued from 4C)
 - 5D Bingo & Nevada

5:30 p.m. ~ 6:30 p.m.
 6:30 p.m. ~ 8:30 p.m.

- Cocktails**
- Cocktail Hour Dinner and Awards at the St. John Jockey Club. Race fans dress in their finest to attend the Kentucky Derby and the Queen's Plate for example. The Conference Committee encourages delegates to come in their fancy hats/attire and join in the fun.
 - Night at the Races

9:00 p.m. ~ 1:00 a.m.

Select one E workshop

- 1E/2E Making The Volunteer Network Work For You
- 3E Conflict Resolution
- 4E Grass Roots Fundraising
- 5E Calling All Instructors

10:45 a.m. ~ 12:00 p.m.

- Select one F workshop**
- 1F /2F Coalition of Ontario Voluntary Organizations (COVO)
 - 3F Respect in the Organization
 - 4F Car Seat Safety ~ Training and Community Service
 - 5F Coaching and Mentoring

12:00 ~ 2:00 p.m.

- Closing Luncheon**
 Delegates can check out of the residence after the Closing Luncheon.

Please Print All Information

Last Name _____ First Name _____

Title _____

Branch Name _____

Unit Name/ Number _____

For Community Service Units please indicate Branch Affiliation above as well as Unit Name/Number

Email _____

Business Telephone _____ Ext. _____ Residence Telephone _____

Fax _____

Mailing Address (for confirmation letter)

Street _____

City _____ Province _____ Postal Code _____

Before you mail or fax please check to confirm that you have indicated the workshops you will be attending in each of A, B, C, D, E, and F timeslots.

Register here!



Method of Payment:
 Cheque or credit card - do not send cash

Conference confirmation will only be sent when full conference registration fee is recorded.

Note: Each delegate is required to complete a registration form. Phone registrations will not be accepted.

I am paying my conference registration fee by:

Cheque in the amount of \$ 225 payable to: St. John Ambulance, Council for Ontario.

or

Credit card payment in the amount of \$ 225 is authorized as completed below

Charge to: Mastercard
 Visa

Card number _____

Expiration date _____

Signature _____

Print name _____
 (As shown on the card)

Mail Completed Registration Form and Cheque: to St. John Ambulance 46 Wellesley Street East, Toronto, Ontario, M4Y 1G5.
Attention: Conference Registration Coordinator

Fax Completed Registration Form with credit card payment to: 416-923-6633
Attention: Conference Registration Coordinator.

Yes!
I can't wait to attend



CONFERENCE 2004 REGISTRATION FORM

Please use this form to register for Conference 2004. Please maintain a photocopy for your use.

Registration Information:

The fee for this conference is: \$225 per person

The fee includes:

- ~ 2 nights accommodation and full breakfast in the new Humber College residence.
- ~ Welcome Wine and Cheese Reception Friday evening as part of the Opening Ceremonies.
- ~ Your choice of workshops.
- ~ All meals and networking breaks including Saturday and Sunday luncheons and Saturday evening dinner.
- ~ "Night at the Races" (social event Saturday evening).
- ~ Awards Presentations.

There will be a Council Distribution Center "Stores" area where delegates can purchase St. John products.

Registration is open to all members 18 years of age and over.

Registrants who provide written notice of cancellation at last 14 days in advance of the conference will receive a full refund. Non-attendance will incur full registration fee cost.

Note: The Humber College food court will be open until 7:00 p.m. Friday evening for those who wish to purchase a light meal Friday night.

If you have any conference questions, please contact Colleen Greer cgreer@on.sja.ca or 1-800-268-7581 ext 236.

Registration deadline is midnight April 30, 2004.



- 1. Learn new** tips, techniques and ideas. Interact with and learn from respected, experienced professionals. They know and understand the challenges you face.
- 2. Design your own** curriculum to meet your unique needs. We've packed a lot of information into Conference 2004! It's your conference. Select the workshops that you want!
- 3. Network with** your peers. You will find time is built into the conference for you to meet and share insights with other cutting-edge volunteers and staff from across the province. They will be a valuable source of information that you can tap into at the conference and in the future.
- 4. Get refreshed** and recharged. Taking a weekend from your local routine to attend this conference can have a powerful, positive effect on your performance. You will return to your branch or community services unit with renewed confidence and energy and scores of new ideas and techniques.

Conference Committee

Paul Herbert,
Conference 2004 Committee Chair, Past Chair Niagara Falls Branch

Bernice Price, Board Member Hamilton Branch

Sharon Cole, Vice Chair, Provincial Staff Officer

Robert Harrison, Provincial Staff Officer

Gary Jack, Instructor Trainer, Burlington Branch

Chuck McCormack,
Regional Community Services Coordinator, Toronto Branch

Don St. Pierre, Branch Manager, Hamilton Branch

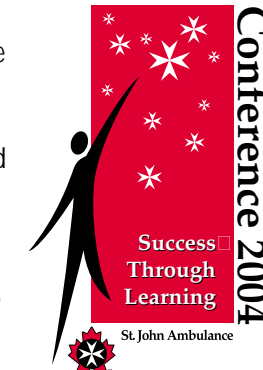
Robbie Shaw, Past Conference Chair, Instructor

Catherine Tait, District Cadet Officer

Audrey Trott, Community Services Member, Hamilton Branch

Staff Support:
Colleen Greer, Manager Branch Liaison
Brian Cole, Manager Community Services

Ways you
will
benefit



St. John Ambulance

Conference Agenda



Friday, May 14, 2004 Humber College

5:00 p.m. ~ 9:00 p.m. Registration:
Conference Registration in the Humber College Lecture Theatre Concourse
Humber College Residence Check-In at the Humber College Residence.

8:00 p.m. ~ 9:30 p.m. Opening Ceremonies & Awards Presentation

9:30 p.m. ~ 11:30 p.m. Welcome Wine and Cheese Reception

NOTE: Meals will not be provided on Friday night. The Humber College food court will be open until 7:00 p.m. for light meals. Restaurants are not within walking distance.

Saturday, May 15, 2004

7:30 a.m. ~ 8:45 a.m. Breakfast in the Residence Lounge

8:00 a.m. ~ 9:00 a.m. Registration Humber College Lecture Theatre Concourse

Saturday, May 15, 2004 ~ Morning Workshops

	TRACK 1	TRACK 2	TRACK 3	TRACK 4	TRACK 5
9:00 a.m. - 10:15 a.m.	1A (Double Workshop) Beyond the Chain of Survival. <i>A hands-on workshop with advanced patient care skills stations.</i>	2A (Double Workshop) Achieving a Strong Instructor Trainer Program. <i>Develop new ideas to make your IT program exciting.</i>	3A Making Tradeshow Displays Work for You. <i>Learn how to plan and execute result oriented displays.</i>	4A Honours and Awards. <i>Learn how to use this program effectively.</i>	5A (Double Workshop) Sales - <i>Learn how you can develop a practical client focused sales approach to meeting your client's needs.</i>
10:15 am ~ 10:45 a.m.	Networking and Beverage Break				
10:45 am ~ 12:00 p.m.	1B (Continued from 1A) Beyond the Chain of Survival.	2B (Continued from 2A) Achieving a Strong Instructor Trainer Program.	3B Understanding Osteoporosis - <i>Learn how it can impact on your service delivery.</i>	4B Learn about linking the Community Emergency Response Volunteer CERV Program with your SJA programs.	5B (Continued from 5A) Sales -
12:00 p.m. ~ 1:15 p.m.	Luncheon ~ Student Centre				
1:30 p.m. ~ 2:30 p.m.	1C (Double Workshop) Branch Operations. <i>Learn how to make the Business Plan your most valued management tool.</i>	2C Media Relations. <i>Learn from the professional on how to get the word out successfully!</i>	3C Developing skills to build successful Community Based Partnerships.	4C (Double Workshop) Understanding Alzheimer. <i>Learn how it can impact on your service delivery.</i>	5C Privacy Legislation. <i>Learn how Privacy Legislation has change the way we ensure information privacy within St. John.</i>
2:30 p.m. ~ 2:45 p.m.	Networking and Beverage Break				

	TRACK 1	TRACK 2	TRACK 3	TRACK 4	TRACK 5
3:00 p.m. ~ 4:30 p.m.	1D Branch Operations. (Continued from 1C)	2D Emergency Planning & Response. <i>Learn the principles and practices of planning and responding to disasters and civil emergencies.</i>	3D Safe Community Program. <i>Learn how this program began as a workplace safety program and became a community safety program in many branch communities.</i>	4D Understanding Alzheimer - (Continued from 4C)	5D Bingo & Nevada. <i>Learn how recent changes will impact your organization.</i>
5:30 p.m. ~ 6:30 p.m.	Cocktail Hour ~ Cash Bar				
6:30 p.m. ~ 8:30 p.m.	Dinner & Awards Presentation				
9:00 p.m. ~ 1:00 p.m.	Night at the Races ~ CAPS Lounge ~ Dancing				

Sunday, May 16, 2004 Morning Workshops

7:30 a.m. ~ 8:45 a.m. Breakfast in Residence Lounge

8:00 a.m. ~ 9:00 a.m. Registration Humber College Lecture Theatre Concourse

	TRACK 1	TRACK 2	TRACK 3	TRACK 4	TRACK 5
9:00 a.m. ~ 10:15 a.m.	1E/2E Making The Volunteer Network Work For You. <i>Volunteer trends change. Are your recruitment programs tapping available volunteer networks? Learn how to source the networks.</i>	3E Conflict Resolution <i>Are you tired of the same old conflicts? Learn how to mediate for resolution.</i>	4E Grass Roots Fundraising. <i>Is fundraising one of your growing public relations and fund development programs? Learn success tips from an expert.</i>	5E Calling All Instructors. <i>Challenge teaching strategies to achieve fun and learning in the classroom.</i>	
10:15 a.m. ~ 10:45 a.m.	Networking and Beverage Break				
10:45 a.m. ~ 12:00 p.m.	1F/2F Coalition of Ontario Voluntary Organizations (COVO). <i>Learn what COVO is doing to address under funding, attracting and retaining volunteers, increasing awareness of the voluntary sector and in increasing government understanding and support of the sector.</i>	3F Respect in the Organization. <i>Learn about your role in creating respect for the rights of others within the St. John organization.</i>	4F Car Seat Safety ~ Training and Community Service. <i>This is a new and exciting community service and training program. Learn how you can take on this program in your community.</i>	5F Coaching and Mentoring. <i>Learn how to implement proven mentoring strategies to develop and maintain quality volunteers such as the RCSC volunteer.</i>	
12:00 p.m. ~ 2:00 p.m.	Closing Luncheon ~ Student Centre				



Conference Agenda

