



## NEW ST. JOHN AMBULANCE PROGRAMS AND SERVICES (Revision of September 1999 Vol. 6 No. 9)

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**DID YOU KNOW** that new programs and services developed at the local level can be adopted by national with the provision that the criteria for new programs are met?

Regardless of whether a program is developed locally, by a Council or by the National Office the same criteria apply and certain standards have to be met. The standards ensure the programs are of the highest quality; program training and delivery are consistent; evaluations and monitoring are part of every program; and the public receives the service they have come to expect from St. John Ambulance (SJA).

SJA has gained the respect and recognition of the Canadian public and the use of the logo and name lend credibility and validity to any program or service offered to the public. Because of this, every program using the SJA name or logo must be legitimized by following the outlined procedure below:

- Every new or enhanced program or service used at the local level must be registered with the applicable provincial/territorial Council and reviewed by National Office.
- New or enhanced programs or services being adopted by only one or two Councils must be approved through the provincial/territorial process set up for this purpose.
- Before any new or enhanced program or service can be endorsed nationally, it must be reviewed by the Professional Standards and Accreditation Committee (PSAC)
- To be considered national, a program or service must be adopted by at least three Councils.

### Registration procedure for a new or enhanced program and services

Program standards must be submitted in writing to the applicable local branch and/or provincial/territorial Council and to National Office, with the following applicable supporting documents:

- Needs assessment; (to assist with this process, a comprehensive reference guide titled "Assessing and Meeting the Needs of your Community" is available from your provincial/territorial Council.)
- Program goals and objectives;
- Prerequisites;
- Target group;
- Program content and standards;
- Expected outcomes (benefits and risks);
- Financial plan, including anticipated support;
- Training and resources requirements;
- Assessment criteria and evaluation process.

SJA provides a comprehensive insurance policy for all its volunteers. To guarantee coverage *the program for which you are providing volunteer service must be registered.*

**DID YOU KNOW?**

AN INFORMATION SHEET FOR ST. JOHN AMBULANCE