



St. John Ambulance Saint-Jean

Council for Ontario

46 Wellesley Street East
Toronto, Ontario M4Y 1G5
(416) 923-8411
1-800-268-7581
Fax (416) 923-4856

Conseil de l'Ontario

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Toronto, Ontario M4Y 1G5
(416) 923-8411
1-800-268-7581
Télécopieur (416) 923-4856

TO: Branches and Affiliated Community Services Unites
CC: District Chairs, District Commissioners
FROM: Carl Mason, Chair, Council for Ontario
DATE: November 28, 2003
RE: **Approval To Take On Administrative Centre Responsibility**

The March 4, 2003 *Our Way Ahead – Transition Guidance Document* states that restructuring is designed to bring one voice of St. John to all our communities – working together: our volunteers will delivery community service, provide local government and management of our branches and, with staff assistance, ensure a financially sustainable organization.

I am pleased to advise you that at the November 27, 2003 Board meeting Council for Ontario Board of Directors approved the establishment of the following Administrative Centres.

- Brampton
- Burlington
- Greater Barrie-Central North
- Hamilton
- London
- Mississauga
- Sudbury
- Thunder Bay
- Toronto
- Woodstock
- York

This is a time for our organization to build a strong community image of one organization with many programs and services that meet the varying health and safety needs of all our communities.

To those Administrative Centres that are still in the planning process for proposed implementation before January 1, 2005, if there are any questions I encourage you to bring these to the Administrative Centre Board, the District Chair and District Commissioner and provincial office staff. I look forward to Council Board approving the establishment of the remaining Administrative Centres during 2004, following acceptance of the Business Plans and Budgets.

As a first step towards reducing the burden of the Revenue Sharing expense and to recognize the additional responsibility being placed on Administrative Centres, they will receive a 2% rebate of the Revenue Sharing expenses forwarded quarterly, assuming the Centre is in compliance with *Our Way Ahead policies*.