



## St. John Ambulance Saint-Jean

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### Council for Ontario

15 Toronto Street, 8<sup>th</sup> Floor  
Toronto, Ontario M5C 2E3  
Telephone: (416) 923-8411  
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### Conseil de l'Ontario

15, rue Toronto, le 8<sup>e</sup> étage  
Toronto (Ontario) M5C 2E3  
Téléphone: (416) 923-8411  
Sans Frais: 1-800-268-7581  
Télécopieur: (416) 923-4856

**TO:** Branches and Community Services Units (Youth & Patient Care Units)

**FROM:** Doug Keith, Provincial Youth Co-ordinator  
Geoff Wybrew, Vice Chair (Provincial Commissioner)

**DATE:** August 5, 2005

**RE:** **National Youth Leadership Training Course for 2005 - Certificate Program**  
**Kingston - September 24-25, 2005**

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The National Youth Leadership Training Program is a course that has been developed over the last 5 years and is currently being rolled out to all Youth Leaders across Canada. This informative course introduces leaders to the Youth program, and outlines all the required information and disciplines needed to run an effective Youth program. **This course is essential for all Youth leaders and Community Services support staff across Canada that have direct involvement with Youth. Current Youth leaders and support staff are required to have attended this course by December 31, 2005.** New Youth leaders and support staff after December 2005 are required to attend the course within the first year of taking on their position.

Council will be holding the 3rd of four scheduled 2005 courses the weekend of Sept 24-25, 2005 in Kingston to facilitate the training of all Youth Officers and volunteer support staff (RCSCs, etc.) that have direct involvement with the Youth of the St. John Ambulance. The course will be held at the Katarokwi Friendship Centre – 50 Hickson Ave, Kingston. Courses run from 9 a.m. -5 p.m. on Saturday and 9 a.m. – 4 p.m. on Sunday.

A copy of the course manual is available on-line for viewing on the StJohnOnline.ca web site under the resources tab. A hard copy of the manual will be provided to you when you take the course.

The course is no charge to the participants. Snacks and a lunch will be provided with the course. Any other meals for the weekend will be the responsibility of the participants. We have made arrangements to block 12 rooms for accommodation at First Canada Inns ([www.first-canada-inns.com](http://www.first-canada-inns.com)) nearby for \$90 + taxes per night whether you book for just Saturday night or for Friday and Saturday. **All travel and hotel room charges are the responsibility of the participants.** You may put up to four people per room. These rooms will only be held until August 26 so please book early if you are considering overnight accommodation. Call 1-800-267-7899 and mention that you are part of the St. John Ambulance group. You will need a credit card to make the reservation.

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Attached is an application form for the Kingston Y. L. Course. Due to this change of venue format we ask that all applicants that sent in a previous registration intent form for Kingston, please complete this form and return to the St. John Council for Ontario no later than September 9, 2005. After receiving the completed registration, the Community Services Department will send a confirmation back to the applicants with joining instructions and directions on how to get to the venue.

We at Council are committed to the National goal of having all of our Youth leaders and support staff trained by the end of December 2005. Please do not put off taking this vital, interesting and informative course till its too late and you find there are no vacancies available. The course can handle up to 30 people.

If you have any questions about the National Youth Leadership Training Course, please contact the Community Services Department at 1-800-268-7581 Ext. 282.



St. John Ambulance

**NATIONAL YOUTH LEADERSHIP TRAINING COURSE**  
**Kingston Course - September 24-25, 2005**  
**Registration**

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To: Community Services Department  
St. John Council for Ontario  
15 Toronto Street, 8<sup>th</sup> floor  
Toronto, ON M5C 2E3  
Att: Wendy Wall

Fax (416) 923-4856

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Unit/Branch: \_\_\_\_\_ Email: \_\_\_\_\_

Type of volunteer; position in St. John: \_\_\_\_\_

Length of time in the above position: \_\_\_\_\_ Length of time in St. John: \_\_\_\_\_

For more information, please contact the Community Services Department 1-800-268-7581, Ext. 282.