



## St. John Ambulance Saint-Jean

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### Council for Ontario

46 Wellesley Street East  
Toronto, Ontario M4Y 1G5  
Telephone: (416) 923-8411  
1-800-268-7581  
Facsimile: (416) 923-4856

### Conseil de l'Ontario

46, rue Wellesley est  
Toronto, Ontario M4Y 1G5  
Téléphone: (416) 923-8411  
1-800-268-7581  
Télécopieur : (416) 923-4856

DATE: January 2001

TO: Branches, Patient Care Provider Units, Youth Units

c. District Chairs, District (Area) Commissioners, District Managers

FROM: Brian Cole, Manager, Community Services

SUBJECT: **2001 ANNUAL VEHICLE SAFETY INSPECTIONS**

St. John Ambulance as a health and safety agency is committed to ensuring a safe environment for clients, volunteers and staff. As part of this commitment all St. John Ambulance owned vehicles (Branch or Brigade mobile first aid posts, automobiles, utility and support vans, RVs, etc.) are required to have a 2001 annual certified safety inspection done by March 31st, 2001.

The cost of the inspection (only) generally ranges from \$50 to \$100 per vehicle. To assist Branches and Brigade Units with this cost, Council has again this year approved the use of Stone Funding to subsidize the cost of this inspection (only). Note: the subsidy will only cover the cost of the inspection and not associated repairs required.

Branches and Brigade Units are required to have a safety inspection on each of their St. John vehicles completed before March 31st, 2001. The inspection certificate and receipt for inspection (only) are to be submitted with the attached form to the Community Services Department at Council no later than March 31st, 2001.

The inspection certificate will be reviewed and the subsidy application processed for reimbursement. Vehicles that have no safety certificate or fail an inspection will be immediately taken off the road and repairs made in compliance with Ontario Ministry of Transport safety regulations and Council policy.

This policy will be monitored by District Chairs, Area Commissioners and District Managers and will be enforced. **Failure to comply with the policy, that includes the reporting process associated with having an inspection done, will affect the Branch and/or Brigade Unit's status with Council.**

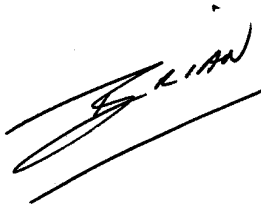
Subsequent inspection costs following repairs will be borne by the Branch/Brigade Unit. The successful pass certificate will be forwarded to Council who will authorize the Branch/Brigade Unit to place the affected vehicle(s) back into service.

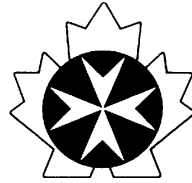
We would encourage those Branches and Brigade Units that have vehicles in a potentially fail situation to consider making repairs as soon as possible and to make allowances in your 2001 budgets for such repairs/replacement.

Branches and Brigade Units that require vehicle replacement are encouraged to take advantage of the Stone Vehicle Acquisition Subsidy.

Should you have any questions, please contact me at Tel. 1-800-268-7581 ext. 243.

Thank you for your assistance and cooperation.

A handwritten signature in black ink, appearing to read "S. R. IAN", is written over a horizontal line. The signature is stylized and slanted.



St. John Ambulance  
2001 Vehicle Safety Inspection Certificate  
Submission Form

TO: Community Services Department  
St. John Council for Ontario  
46 Wellesley Street East  
Toronto, ON M4Y 1G5

Branch/Brigade Unit Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Tel #: \_\_\_\_\_ Fax #: \_\_\_\_\_ Email: \_\_\_\_\_

Make & Model of Vehicle: \_\_\_\_\_

Plate Number: \_\_\_\_\_ St. John Vehicle ID Number (if applicable): \_\_\_\_\_

Purpose of Vehicle: \_\_\_\_\_

Vehicle Safety Inspection Certificate attached: Yes  No   
If NO, Please state reason?

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Safety Inspection Receipt attached: Yes  No

Are you applying for reimbursement of the cost of inspection? Yes  No

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

Office Use Only:

